



Job Title: Technical Director - Soccer
Reports to: Mooredale Club Sport Manager
Date: 17 October 2016

JOB PURPOSE: The Soccer Technical Director is responsible for developing, implementing, nurturing player and coach development through sound program design and development. In assuming a technical leadership role, the Soccer Technical Director provides guidance and mentorship to coaches in all soccer programs and fosters good sportsmanship in a safe and fun environment. The Soccer Technical Director demonstrates customer service excellence and Mooredale Soccer Club core values in all interactions with others.

RESPONSIBILITIES:

Coach Recruitment

- Develop and support in the implementation of an effective recruitment strategy for coaches in the RDP and House League
- Foster and implement ongoing recruitment efforts to ensure teams have coaches.
- Evaluating all club coaches at the close of the outdoor and indoor season .
- Responsible for Volunteer coaches Attainment and Development
- Train all house league coaches to implement activities to achieve club goals

Coach Development

- Design and administer an overall soccer coach development program. The focus is to develop various levels of coaching expertise to support all player programs.
- Develop or review and update coaching manuals and training tools as required.
- Provide professional development opportunities for coaches and foster the ongoing attainment of coaching certification to build coaching bench strength for the mentorship program
- Develop a “train the trainer” program for mentor coaches who will support coaches and implement individual development plans and evaluate performance
- Develop and maintain a Technical Resource Library that is accessible to Mooredale staff and coaches
- Implement teambuilding opportunities for Coaches
- Act as technical advisor to all soccer club members on all matters pertaining to coaching and player development
- Liaise with OSA, TSA and CSA and update Soccer and Sport staff as required

Coach

- Develop and manage a comprehensive Coach evaluation process
- Work with Mooredale Board Volunteer Coordinator to implement volunteer recognition and feedback programs

Player Development

- Create a player development model to foster technical excellence in accordance with OSA, CSA and LTPD guidelines
- Design programs and development opportunities to support this model
- Source technical development resources and offer age appropriate skills training sessions to foster player development
- Oversee House League Soccer Programs with Assistant Manager - Soccer, including u4-u14 Indoor Soccer Leagues and U4-Adult Outdoor Soccer



Player Management

- Implement individual player report card, using the assessment information to make recommendations for player placements and to ensure continued individual player skill development

Program Structure and Development

- Develop an overall program model for all group ages in RDP and HL
- Identify improvements to the current program structure, areas for possible program expansion in collaboration with other Mooredale efforts (ie summer camps, March Break camps, RDP, parent education, FIFA Fair Play,)and new programs (ie special needs, adult program, FUTSAL)
 - Determine age group levels and programs offered in house league, RDP and rep
- Implement program assessment process to determine gaps
- Continue to develop skill based programs
- Provide overall direction to competitive team plans
- Implement comprehensive Pyramid of Play
- Oversee competitive team creation/placement process
- Liaison with various leagues ie TDYSL, OSL, OWSL, CGSL, CSL, OYSL
- Ongoing oversight of Competitive Teams
- Oversee the implementation of tournaments schedule and plans

Administration

- Identify opportunities for process improvement and recommend changes to the Mooredale Sport Club Manager
- Identify and recommend areas for policy development
- Develop annual objectives and work with the Mooredale Sport Club Manager to successfully achieve objectives
- Resolve problems and issues affecting the accomplishment of the annual objectives
- Ensure the implementation of *Code of Conduct*
Perform player/coach disciplinary actions as necessary in accordance with OSA and the Club's policies and procedures
- Recommend the ordering of equipment and inventory management input from a quality and technical perspective – Assisted by Assistant Manager, Soccer as per budget approval.
- Develop content for club website, newsletters, marketing material as needed, as part of Sport Club team
- Promotion of the sport, club and Mooredale SC
- Provide recommendations about hiring needs to the Mooredale Sport Club Manager as needed
- Participate in strategic and business planning, including fundraising
- Develop the technical budget based on overall objectives – for presentation to the Mooredale Sport Club Manager
- Once budget has been approved, manage the technical budget based on revenue and expense actuals, in consultation with Mooredale Sport Club Manager

Staff Management (of soccer technical staff)

- Communicate to coaches job expectations and delegate assignments as required
- Monitor work activities of coaches to ensure duties and responsibilities are being performed
- Provide guidance in setting annual goals for coaches
- Identify training and development needs Develop and maintain staff performance management process
- Provide on- going performance feedback to coaches about work related issues
- Conduct coach performance reviews after indoor and outdoor season ends.
- Evaluate performance related to goals identified for the fiscal and program year



Teamwork

- Work cooperatively with others to draw on their skills and viewpoints
- Keep others fully informed through staff meetings and regular on-going communications
- Support and encourage others by providing positive feedback
- Speak positively and act in accordance with the Core Values as a representative of Mooredale Soccer Club
- Be aware of overall Mooredale offerings and share information about other opportunities with players and families



The Rosedale – Moore Park Association operates Mooredale to provide recreational, cultural and educational programs for 7,000 members. A non-profit, charitable organization, Mooredale strives to be a focal point for the community. Mooredale activities also include: recreational and special interest courses for all ages, sports for children and youth (soccer, football, basketball, hockey, softball and lacrosse); pool and tennis clubs, concerts and youth orchestras, licensed preschool for 18mo to 5 yrs, summer day camps for children, newsletter and special community events.